



CACEE Awards Guide & FAQ

Q: Who facilitates the CACEE Awards Nominations Process?

A: The CACEE Membership Engagement & Awards committee, alongside the Executive Director, is responsible for overseeing the process nationally for the CACEE Awards.

Q: Why should I submit a nomination?

A: It feels great to be recognized for the hard work you do and the creative, innovative solutions to problems you have come up with throughout the last year!

Q: Who can I nominate?

A: The awards are designed to celebrate excellence, creativity, and innovation across our sector. Depending on the award you can nominate a professional, a team, or even an entire organization to recognize their work in supporting students in the post-secondary transition.

Some examples include a:

- campus recruiter who responded in a creative way to a challenge or has found success in engaging students on social media.
- career centre that is facilitating stronger connections between students from equity deserving groups and employers.
- senior leader whose vision has had a meaningful or transformational impact on our space.
- tool or platform that is changing the way students engage in experiential learning.
- piece of groundbreaking research that offers employers insight into how they can improve the candidate experience.
- CACEE member whose work on behalf of the association deserves recognition.

Nominate your boss! Nominate your employee! Nominate a peer you admire!

Q: Can I nominate a non-member of CACEE?

A: There is one award where you can nominate those who are non-members and without any direct affiliation to CACEE– Outstanding Achievement.

However, in the Excellence in Innovation Award categories, you can nominate yourself or nominate a non-member with the proviso of joining the association to receive the award.

Non-members can also be nominated for the Rob Shea Research Award if there is at least one CACEE member at their Institution.

Memberships for those new to the CACEE community (i.e., you are not renewing membership) are pro-rated and valid until December 31st.

Q: I'd like to nominate someone but don't know enough about their project to submit a quality nomination. What do I do?

A: We recommend you approach the individual and let them know that you would like to submit a nomination to honour the work they've done but let them know you will need to collaborate with them on the nomination to ensure it provides all the required information.

Q: How much time will it take to submit a nomination?

A: It will depend on how much detail you add and how fast you type. We have simplified the process this year, so we expect a nomination will take 10-20 minutes. A drop in the hat for how good you will feel after recognizing a well-deserving nominee. To nominate someone, complete an [Awards Nomination Form](#).

Q: As a member of CACEE, which [awards](#) can I nominate someone for?

A: Here's the breakdown:

Awards that are nominated by the CACEE Membership:

- Award of Merit (Moe Kytör Award)
- Outstanding Achievement Award (Member & Non-Member categories)
- Excellence in Innovation Award (Leadership Development, Technology, Diversity & Student Engagement Campus Recruitment Strategy & Employer Branding)
- Rob Shea Research Award

What about the other awards? These are nominated and, in some cases, determined by the CACEE National Board of Directors and Regional Advisory Boards.

If you know someone who is deserving of an award in one of these categories, please do not hesitate to reach out to [Trevor Buttrum, CACEE Executive Director](#) to ensure your nominee is put forward for consideration.

Q: Can I nominate myself for an award?

A: Yes, you can self-nominate yourself or your team for an Excellence in Innovation Award. We receive lots of self-nominations, so do not be shy to tell us about the fabulous projects you have worked on!

Q: What happens when nominations close?

A: Once the nominations deadline has passed, the Membership Engagement & Awards committee will meet to confirm that all the nominations meet the criteria of the award.

After this is complete, CACEE members will be asked to vote to determine a winner. Watch your email inbox, Twitter, or LinkedIn for updates.

Q: Does my nominee really stand a chance at winning?

A: Of course! As long as your nomination meets the criteria for the award, why wouldn't your nominee (or you) stand a chance at winning? But winning an award cannot happen if you do not submit a nomination.

Q: What does my nominee receive if they win?

A: Awards are presented at the [CACEE National Conference](#) this November. All winners receive a digital badge, recognition by amazing CACEE peers during the live awards presentation, acknowledgement on the CACEE website and social media and a letter to their leader telling them about this wonderful achievement and recognition.